



Important Notice on the new NAVIS Terminal Operating System at Deltaport

Effective Monday, March 31st, Deltaport will commence operating with a new computer system which will include changes to the Deltaport reservation system. As a result of this change, please note that Deltaport gates will be closed on March 31st.

Due to the change over to a new system, Deltaport truck line-ups on the causeway and truck turn-around times in the yard will be longer than current times, as everyone adapts to the new system. To minimize any delays, Securiguard will be patrolling the causeway, please adhere to their directions.

The most important change for truck drivers will be that a **four digit VISIT number** must be provided upon arrival to the terminal. This VISIT number replaces the previously used reservation number. One **VISIT number** is required per trip to the terminal even when multiple containers are picked up and/or dropped off. Your dispatcher will have previously advised all booking/container information to TSI in order to secure the reservation.

*****The VISIT number uniquely identifies a trucker and cannot be used by any other trucking company*****

What do these changes mean for you, the truck driver?

1. When arriving at the Securiguard within your reservation window please provide your **VISIT number** and follow the directions given.
2. When arriving at the pedestal, please provide your **VISIT number** to the checker. This **VISIT number** will identify all your appointments.
3. When arriving at the canopy, please hand your **drop-off tickets to the checker.** You will be given an Equipment Interchange Receipt (EIR) with further instructions on where to take your containers in the yard.
4. When arriving at the out-gate, you will be given an EIR for every container you picked-up (similar to Centerm tickets). The new format is a 4" by 6" card which no longer needs to be signed.
5. No new transactions will be created in the yard, you must exit the terminal, call dispatch to get a new **VISIT number** and line-up again to initiate all new transactions.

Training has been provided to your local dispatch office. If you have any further questions on the new reservation system, please contact your local office.